



Jennifer Reeves  
**Principal**

# Waynesville Middle School

## Home of the Mountaineers

495 Brown Avenue  
Waynesville, North Carolina 28786  
(828) 456-2403  
Fax: (828) 452-7905



Maggie King  
Barron Rogers  
**Assistant Principals**

According to Haywood County School Board Policy 4400 excused absences can be approved for participation in a valid educational opportunity, with prior approval from the principal.

At WMS, the principal will approve one such trip, or combination of trips, not to exceed a collective total of 5 days if the student has 10 or fewer absences. Two out of school assignments are issued to support the educational nature of the trip.

Student's Name: \_\_\_\_\_

Date of Trip: \_\_\_\_\_

Destination: \_\_\_\_\_

Purpose of the educational experience:

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Suggested activities that can count as assignments for an approved excused educational opportunity while the student is absent. (Choose two)

- Keep a journal during the trip listing dates, times, and events or places you visited. Sketch or use pictures, if you like.
- Interview a person on your visit. Find out interesting things about them such as their work schedule and responsibilities, their favorite place to eat in the area, activities or attractions that make their area a good place to visit.
- Create a PowerPoint / Google Slide to share with your class the interesting things you did and learned.
- Write a 1 page research report about the place you visited.
- Other (please describe) \_\_\_\_\_

Principal Approved: \_\_\_\_\_ Date: \_\_\_\_\_

*Please remember excused and unexcused absences combine and count towards the total 15 allowable absences.*

A copy of the attendance policy may be provided upon request, or it may be accessed on the Haywood County Schools website.